

**Clark County  
Development Services Division  
2003  
Performance Report**

**Overall Preliminary Plan Review Performance**

**Type I Reviews:** 17 average days to decision  
**Type II Reviews:** 125 average days to decision,\* 187 days when applicant requested holds are included  
**Type III Reviews:** 137 average days to decision,\* 162 average days when applicant requested holds are included

**OVERALL PERFORMANCE  
(i.e., County Deadlines Met)  
Development Services Division: 99%\*\*  
Customer Service Division: 70%\*\*\*  
Community Development: 91%\*\***

**State Deadlines Met: 99%**

\*Includes pre-application conference (with applicant holds), fully complete review (with applicant holds) and Type II/III review (with applicant holds) average processing times.

\*\* Include Type I decisions, pre-app conferences, pre-app reports, fully complete reviews (1<sup>st</sup> reviews), Type II decisions, Type III staff reports and Type III decision.

\*\*\*Includes only Type I reviews which is the only type or preliminary plan reviews conducted by the Customer Service Division

**Type I Reviews**

**Customer Service Division (CS)**

- Total Type I decisions: **389**
- Decisions issued within 21 day deadline: **271 or 70%** (Total average: **19 days**, Range: **0 – 473 days**)

**Development Services Division (DS)**

- Total Type I decisions: **194**
- Decisions issued within 21 day deadline: **193 or 99%** (Total average: **13 days**, Range: **0-29 days**)

**Total (CS + DS):**

- Total Type I decisions: **583**
- Decisions issued within 21 day deadline: **464 or 80%** (Total average days: **17 days**, Range of days: **0-473 days**)
- Total Holds Placed on Apps: **75 or 13%** (Total Average days on Hold: **42 days**, Range for Days on Hold: **0-473**)

**Average Time to Receive a Type I Decision:**  
**17 days (excluding holds)**  
**59 days (including holds)**  
**Development Services Performance: 99%**

### **Pre-Application Conferences**

- Total conferences held: **253**
- Conference held within 28 day deadline: **253 or 100%** (Average days over deadline: **0**, Range of days over deadline: **0**)
- Average time to conference: **22 days**
- Conference report mailed within 7 day deadline: **250 or 100%** (Average days over deadline: **0**, Range of days over deadline: **0**)
- Average time to receive conference report: **6 days**

**Average processing time for a Pre-App Conference:**  
**28 days** (22 days to conference & 6 days to mailing)  
**Development Services performance: 100%**

### **Fully Complete Review**

- Total Type II & III completeness reviews: **241** (Fully complete: **136**; Not fully complete: **105**)
- First determination issued within 21 day deadline: **100%** (Average: **20 days**, Range: **1-21 days**)
- Reviews issued after re-submittal of new information within 14 day deadline: **100%**
- Fully Complete determinations issued by review:
  - 1<sup>st</sup> review: **101 or 42%** of total
  - 2<sup>nd</sup> review: **121 or 50%** of total (Average days on hold by applicant: **20**, Range of days on hold: **0-55 days**)
  - 3<sup>rd</sup> review: **19 or 8%** of total (Average days on hold by applicant: **8**, Range of days on hold: **1-45 days**)
  - 4<sup>th</sup> review: **0 or 0%** of total
- Average time on hold by applicant: **14 days**

**Average time to receive a fully complete determination:**  
**28 days (excluding holds)**  
**36 days (including holds)**  
**Development Services performance: 100%**

### **Type II Reviews**

- Total Type II decisions: **101**
- Decisions issued within 78 day deadline: **99 or 98%** (Average days over deadline: **27**, Range of days over deadline: **1- 53**)
- Total Holds Placed on Apps: **51 or 50%** (Average days on Hold: **54**, Range of Days on Hold: **1 – 373**)

**Average time to receive a Type II decision after fully complete:**

**69 days (excluding holds)  
123 days (including holds)  
Development Services performance: 98%**

### **Type III Reviews**

- Total Type III decisions: **58** hearings for **112** permits
- Hearings held within 78 day deadline: **57 or 98%** (Average days over deadline: **13**, Range of days over deadline: **0-13**)
- Staff reports issued at least 15 days prior to hearing: **50 of 51 or 98%** (Average days over deadline: **1**, Range of days over deadline: **0-1 days**)
- Decisions issued within 92 day deadline: **48 of 56 or 97%** (Average days over deadline: **8**, Range of days over deadline: **13-95**)
- Total holds placed on Apps: **37 or 64%** (Average days on hold: **23.6**, Range of days on hold: **1-275 days**)

**Average time to receive a Type III decision after fully complete:  
81 days (excluding holds)  
98 days (including holds)  
Development Services performance: 97%**

### **Appeals**

- Total appeals: **14** (To Hearing Examiner: 5; to Board of County Commissioners: 9)

### **State Deadline**

Under the state deadline, the county should issue a land use decision within 120 days of determining the application is fully complete. Applicants may request an extension of the 120 day time limit (i.e., request that their application be placed on "Hold" while they prepare and submit additional or revised information necessary to comply with county codes).

- Total applications received: **1528**
- Total applications determined to be fully complete: **705**
- Total decisions issued for 2003: **741**
- Total approved extension requests: **162**
- Total decisions Issued, before the state deadline, not adjusted for time extensions: **712**
- Total decisions issued after the state deadline, not adjusted for time extensions: **29**
- Total decisions issued before the state deadline, including adjustments for time extensions: **735**
- Total decisions issued after state deadline, including adjustment for time extensions: **6**

**Clark County performance per state decision deadline:  
99%**

NOTE: All SEPA reviews were completed within established deadlines, but are not included in this report